



Berwick By The Sea Casual Recreation Assistant

Join our Team

Since 1989 Berwick Retirement Communities has been offering quality retirement living in six residences across BC: Victoria (2), Nanaimo, Comox, Kamloops and Campbell River. We are proud to be Island Owned & Managed.

Berwick By The Sea retirement residence is now accepting applications for a casual Recreation Assistant to facilitate the delivery of daily recreation programs for Berwick Residents. This position works with seniors in the delivery of educational, recreational, social, and entertainment activities. The Recreation Assistant encourages resident participation, performs set up and clean up duties, and transports residents in the Berwick bus to and from various activities.

Knowledge, Skills & Abilities:

- Preference given to candidates with a two year diploma in recreation programming
- Equivalent combination of education and experience will be considered, experience with events planning would be an asset
- A valid class 4 driver's license would be an asset
- Current first aid and CPR (health care provider)
- Proficient with Microsoft Office programs
- Demonstrated ability to work well with seniors
- Excellent communication skills, tact, diplomacy and good judgment
- Strong ability to motivate others through gentle persuasion
- Demonstrates a commitment to providing the highest quality customer service and hospitality
- Ability to work day, evening, and weekend shifts
- Cleared criminal record check for working with vulnerable adults

Berwick Retirement Communities promotes an environment which integrates hospitality with superior customer service and care. As the Recreation Assistant you will uphold a philosophy that respects choice, independence and autonomy for our residents.

All new employees are required to provide a Criminal Record Check pursuant to the Criminal Records Review Act for working with vulnerable adults. TB test and an employment medical are also required.

Please email your cover letter and resume to the attention of Berwick By The Sea Recreation Manager at bcr.recmanager@berwickrc.com on or before July 20, 2015.